



Guildford & District Group of Advanced Motorists

AGM Notice

NOTICE IS HEREBY GIVEN by order of the Group Committee that the
**49th Annual General Meeting of the
Guildford & District Group of Advanced Motorists**
will be held on the internet on **Thursday 10th October 2024**
at 7:30pm to enable the Trustees of the Group (Registered Charity
No. 1051069) to present their Annual Report and Accounts for the year
ended 31 March 2024 for approval by the Group Full Members
and to conduct an election.

All Group Full Members, Associates and Friends are invited to attend but only Group Full Members may vote. A Member entitled to vote at the General Meeting may appoint a proxy to vote in their stead. A proxy need not be a Group Full Member.

Nominations are invited from Group Full Members to stand for committee. The Nominee must be willing to stand for the Committee and must sign the Nomination. By signing the Nomination the Nominee is affirming his/her ability and intention, if elected, to attend committee meetings regularly and to become a Trustee of the Charity.

You may not stand for the Committee if the law debar you from being a Charity Trustee. Only Group Full Members may nominate Committee Members or be nominated as Committee Members. The Nomination must be sent to the Group Secretary at least fourteen days before the date of the AGM.

All Officers and one third of all other Committee Members must retire annually by rotation and may offer themselves for re-election by Group Full Members. Those elected become Charity Trustees of the Group.

Members who wish to have matters discussed at the AGM are asked to send prior notification at least seven days before the date of the AGM to the Group Secretary at secretary@guildford-iam.org.uk, or use the address below.

An e-mail will be sent to all members who have internet access giving the details for joining the meeting. Early access is recommended on the night to avoid any last minute connection difficulties.

For members who do not have internet access, motions, matters for discussion, and voting intention sheets may be returned to the GAM Group Secretary at 18 Pullman Lane, Godalming, GU7 1XY to arrive not later than seven days before the meeting.

For Guildford & District Group of Advanced Motorists
John Holcroft – Secretary – 6th September 2024



Guildford & District Group of Advanced Motorists

AGM Agenda

**49th Annual General Meeting of the
Guildford & District Group of Advanced Motorists
Thursday 10th October 2024– 7:30pm**

1. Chairman's Welcome, and apologies for absence.
Confirmation of procedure for an internet based AGM.
 2. Review Minutes of 48th Annual General Meeting held on 26th October 2023
 3. Acceptance of minutes of last meeting
 4. Chairman's report
 5. Secretary's report
 6. Treasurer's report and acceptance of accounts
 7. Election of Officers and President
 - Chairman – one nomination – Gordon Farquharson
 - Secretary – one nomination – John Holcroft
 - Treasurer – one nomination – Michael Tilney
 - Vice Chairman – one nomination – Michael Guest
 - President – no nominations
 8. Election of committee members
 - Members retiring during 2023/4 and not asking for re-election – none
 - Members retiring during 2023/4 and asking for re-election – Paul Whitehead – Membership Secretary
 - Proposals for new Committee members – John Munn – Associate Co-Ordinator
Lesley Pearce
 9. Motions
 - 9.1 - The Committee asks to be authorised to increase subscriptions during the coming year if deemed necessary subject to that increase not exceeding £2.50 per person per annum. Proposed by the Secretary.
- Close of GAM 2024 AGM***
10. General discussion – open forum



Guildford & District Group of Advanced Motorists

AGM Voting Instructions –10th October 2024

Members will be asked to vote for the following motions during the course of the AGM – an internet ‘polling’ procedure will be used that will ask members to vote by following the instructions on the screen. Only Full Members may vote.

For members with no internet access, this voting sheet may be annotated, signed returned to the Group Secretary at 18 Pullman Lane Godalming GU7 1XY to arrive not later than 1 day before the meeting.

1 – **Acceptance of the minutes** of the previous AGM held on 26th October 2023. The minutes were e-mailed or posted to all Members in September 2024. The committee proposes that the minutes be accepted.

The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.

2 – **Acceptance of the Group Accounts** for the year ending 31 March 2024. The accounts were e-mailed or posted to all Members in September 2024. The committee proposes that the accounts be accepted.

The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.

3 – **Election of Officers** of the Group

All Officers stand down as required by Group rules and offer themselves for re-election en-bloc:

Chairman – Gordon Farquharson

Secretary – John Holcroft

Treasurer – Michael Tilney

Vice Chairman – Michael Guest

The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.



4 – Election of Committee members - Every year one third of the Committee other than the Officers will stand down and may offer themselves for re-election. This year, Paul Whitehead stands down and is available for re-election.

The Committee proposes that Paul Whitehead is re-elected to the role of Membership Secretary,

a) The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.

The Committee proposes that John Munn is elected to the role of Associate Co-ordinator and that Lesley Pearce is elected to the committee,

b) The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.

If there are any further nominations advised to the Group Secretary in advance of the meeting these will be made known to the membership in advance and an additional vote made available on the night of the meeting. Members without internet access may post their votes to the Group Secretary or with their additional voting intentions if additional nominations are received and circulated.

MOTIONS

5 - The Committee asks to be authorised to increase subscriptions for the coming year if deemed necessary subject to that increase not exceeding £2.50 per annum. This motion is recommended by IAM RoadSmart so as to avoid the Group having to call an EGM during the year if a small fee increase becomes necessary.

The vote will ask “FOR” “AGAINST” “ABSTAIN” – one vote per Member.

If there are any further motions advised to the Group Secretary in advance of the meeting these will be made known to the membership in advance and an additional vote made available on the night of the meeting. Members without internet access may post their votes to the Group Secretary with their additional voting intentions if additional motions are received and circulated.

John Holcroft – Group Secretary – 6 September 2024.